

Minutes of Great and Little Kimble cum Marsh Parish Council meeting held on Wednesday 13th September 2023 at Kimble Stewart Hall at 7.30pm

Attendance: Cllr John Austin, Cllr Alun Jones, Cllr Delia Burton and Clerk Pauline McBride.

In addition, several residents were in attendance for part of the meeting.

73) Welcome and Apologies: Apologies were received and accepted from Cllr James Cripps, Cllr David Williams, and Cllr Harvey Alison

74) Declaration of interest in any item on this agenda by a member: None Declared.

75) Minutes. To agree and sign the minutes of the Parish Council meeting held on 12th July 2023. Unanimously approved.

76) Finance Report

a) Income Received in August: Bank Interest of £48.59 was noted.

b) Bank Balances - Total Bank Balances of £158,143.47 were noted.

c) August Payments for Ratification

Pauline McBride	July Salary	£714.23		£714.23
HMRC	PAYE	£11.60		£11.60
TBS	Bin Emptying June	£55.00	£11.00	£66.00
PFK Littlejohn	External Audit	£315.00	£63.00	£378.00
SRT Trading	Litterpick July	£120.00	£24.00	£144.00
Pauline McBride	Expenses July	£45.80		£45.80
Jack Cadman	Erect Kissing Gate	£300.00	£60.00	£360.00
Cashplus Account	Top up July Expenditure	£138.02	£27.40	£165.42
	Total	£1699.65	£185.40	£1885.05

August payments were noted and ratified.

September Payments for Approval

Pauline McBride	August Salary	£714.03		£714.03
HMRC	PAYE	£11.80		£11.80
TBS	Bin Emptying August	£55.00	£11.00	£66.00
Pauline McBride	Expenses August	£45.80		£45.80
Richard Billyard	July/Aug mowing	£2428.00		£2428.00
Delia Burton	Safety Tape for slide	£7.71	£1.54	£9.25
Cashplus Account	Top up August Expenditure	£33.12	£6.62	£39.74
	Total	£3295.46	£19.16	£3314.62

September payments were noted and approved.

77) Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan

23/06654/FUL: Manor Farm House Kimblewick Road Kimblewick Buckinghamshire. Householder application for demolition of existing detached garage, porch and rear single storey extension and erection of single storey front elevation extension, single storey side extension, single storey rear extension and single storey side extension with accommodation within its roof space. No comments on this application. **Clerk will submit the standard no comment response.**

23/06684/FUL: Donkey Hall Risborough Road Little Kimble Buckinghamshire. Householder application construction of single storey garden room. No comments on this application. **Clerk will submit the standard no comment response.**

78) To note Consultation on Planning Changes. The clerk had included details in the meeting pack and summarised the information regarding the Government announcement of a series of planning consultations taking place this summer.

The first planning consultation focusses on proposed changes to Permitted Development Rights this includes change of use and the use of local design codes. This [consultation](#) will run from 24 July 2023 to 25 September 2023.

The second consultation, includes a series of proposals aimed at making the preparation of Local Plans simpler, faster and more accessible in England. This [consultation](#), will close on 18 October 2023.

The third and final consultation, looks at streamlining and enabling the faster delivery of Nationally Significant Infrastructure Projects (NSIPs) including off-shore wind, transport links and other major infrastructure. The closing date for this [consultation](#) is the 19 September 2023.

Cllr Alison had previously reviewed and noted that there seemed an awful lot to read, but it would not hurt to put it online, given the strong local interest in both permitted development and national infrastructure projects. Making local plans simpler to prepare could benefit the parish when the time comes to update the neighbourhood plan. The other two consultations could be summarised by “the government wants to reduce barriers to development”.

The clerk informed the Parish Council that the information was published to the parish website on 11th August.

79) Co-option to Parish Council. The clerk had included details in the meeting pack but summarised the current status that, having notified the elections department, displayed the councillor vacancy notification, and received no applications, the Parish Council were notified they could go ahead with a co-option.

80) Solar Farm Planning Status. Councillor Austin outlined the position of the Parish Council and invited a spokesperson to address the meeting with their concerns. Mark Hatton had forwarded a number of surveys, reports and an objection letter that the residents had commissioned. This was only received a few days prior to the meeting and so the Parish Councillors had not had chance to read and consider the full detail. Mark Hatton addressed the meeting, outlining a number of compelling reasons why there was such a strong objection to the proposed site. It was noted that there had been over 70 objections made. Councillor Austin thanked Mark Hatton for his eloquent address and agreed the in light of a number of points raised and summarised that the PC should review the supporting papers to his key arguments and consider how the PC might wish to support the already submitted objections. **All Councillors to read the documents with a view to making suggestions how to support the planning objection**

81) Marsh Pedestrian Crossing, HGV's and heavy traffic issues due to level crossing closure. The clerk had included details and status of the items below in the meeting pack.

- a) **Pedestrian Crossing.** The suggestion for painted walkways was dismissed and the suggestion and offer to contribute towards a pedestrian controlled crossing was also initially dismissed. The latest email from James Tunnard suggested this would be a potential project under the 'Community Boards' remit.
- b) **HGV's etc.** Several residents have strongly protested about heavy traffic caused by the level crossing closure. It was also reported to Greg Smith MP and County Councillor Clive Harriss. **The Clerk will liaise with Cllr Williams to decide who to report this to.**

82)TPO application re oak tree in Marsh. The clerk explained that a TPO had been applied for via the Wycombe Arboriculture Team. An arboriculture inspector was due to visit on 06/09/2023. **Clerk to follow up.**

83) Playground Inspection. The quote of £135 plus VAT was discussed and approved, noting that Playspace Solutions were unable to undertake this inspection but confirmed that the Parish had obtained an excellent price for a one- off inspection. Councillor Burton informed the Parish Council of the broken slide. The replacement, installation, removal, and bollard replacement works were discussed and expenditure up to £2000 was approved. **Cllr Burton will order the replacement slide and arrange for Playspace Solutions to install.**

84)To update on VAR speeding signs. The clerk had included, in the meeting pack, details of the rules, regulations and survey costs involved in agreeing locations for speeding signs. Cllr Jones and Cllr Austin informed the clerk that approximately 6 locations had already been approved in the past. **Clerk will research location agreement details and research costs and designs for moveable speeding signs.**

85) Kimble Stewart Hall: Cllr. Burton reported that the electricians have been assessed and that they were still awaiting prices to update to the latest spec. A fire inspection is coming up and a replacement fire extinguisher is required. Cllr Burton noted that the committee are waiting for confirmation to go ahead with solar panels, funded by the Parish Council. This has been discussed and agreed previously and so the agreement to press on with the project was approved. **Cllr Burton to move forwards with the Solar Panel project.**

86) Community Board Report: Nothing to report.

87) Marsh Kerbing/Pinch Point Project update: Nothing to report.

88) To discuss draft CIL policy and associated documents. The clerk had distributed, with the meeting pack, a draft policy document and list of potential CIL projects that have been discussed to date. The CIL policy had been reviewed by all and, whilst very comprehensive, it was suggested that the level of detail required to list and evaluate potential projects might be overly complicated and time consuming. The Parish Council would like to simplify this slightly and note that a list of all potential projects would be kept and these would be individually evaluated and considered against specific criteria. **Clerk to simplify the draft CIL policy and project listing for review.**

89) To note the Clerk took and passed ILCA in August. Noted.

99) To note Clerk holiday entitlement and probable outstanding hours. Noted and agreed to pay outstanding holiday hours at the end of the financial year.

100) To note community board evaluation requirement. The clerk explained that, following on from the large amount of paperwork and effort to obtain a £2k grant towards playground equipment last year, a post implementation report/survey was required by Buckinghamshire County Council and was completed by the clerk in August. Noted.

101) To note budget setting needs to start. Noted. **Clerk to prepare first draft budget for 2024/2025**

102) To note Defibrillator status. The clerk explained that, having discovered the battery was dead in the defibrillator outside The Swan Pub, the Clerk was due to purchase another battery but decided to spend time trawling through the files to discover where and when the battery was purchased. As it appeared to be only 16 months old, The Clerk appealed to the supplier to replace free of charge, in order to save £200. After numerous emails, phone calls and a check of the battery serial number, it transpired that the battery which had died was the original battery and not the one which had been purchased in 2022. Armed with this information, the 2022 purchased battery was found at Kimble Stewart Hall. The defibrillator is now working and added back to the nationwide 'circuit' register. It was discussed and agreed to purchase another battery now to keep as a spare. The cost of around £200 was noted and agreed. **Clerk to purchase spare battery to be kept at Kimble Stewart Hall.**

103) To note Unity Bank savings account application. The Clerk summarised the application status and the fact that this will be purely a savings account. Charges to transfer funds from this account will be £38 per transaction. These will be rare as the intention is to keep surplus savings here in order to gain interest and so that the FSA compensation of up to £85k per bank is maintained. Cllr. Austin added that he can remove James Good from Lloyds bank and just needs to post the form. **Clerk to follow up Unity Bank account set up. Cllr Austin to post signatory removal for James Good to Lloyds.**

104) To note the external audit sign off and 'Notice of Conclusion of Audit' Noted.

105) Correspondence, reports and issues (for information only).

A member of the public attended in order to thank the Parish Council for arranging to have the fencing alongside the bridleway in Marsh, but disputed its exact location at a specific point. She had brought copy land deeds to the meeting to attempt to show where she felt part of a fence panel needed to be removed so that she could access her land. Cllr Jones explained that the resident would need to put in writing her request and send to the clerk, together with copies of the deeds and an exact marking of the location and noting exactly what is being requested. This would then allow the clerk to include an agenda item at a future meeting.

Cllr Burton outlined on a map the proposed location for tennis courts and noted that the next step would be to go to Buckinghamshire County Council for planning advice. It was discussed and agreed that the Lawn Tennis Association may be able to provide guidance on how to proceed with a project to install tennis courts. **Cllr Burton to approach LTS to see what advice and guidance they can offer.**

The Clerk outlined her holiday plans for end of September and that she would be putting agendas up a week early. Meeting packs will be sent only just prior to the next meeting but anything relevant and available prior to holiday will be sent out. **All Cllrs to advise asap of any agenda items they would like added to the next meeting.**

106) To confirm the date and time of next Parish Council Meeting: 11th October, 2023

Meeting closed at 8.50pm

Chairman.....

Date: